

VANGUARD ELECTRIC COMMISSION AGENDA
BLACK EARTH • MAZOMANIE
714 Blue Mounds Street | Black Earth, WI 53515
6:30 PM • Tuesday • 7/21/2020

- 1) Call to order
- 2) Roll call
 - a. Troy Esser—Black Earth
 - b. Rod Howard—Black Earth
 - c. Mitch Hodson—Black Earth
 - d. Kyle Kepler—Mazomanie
 - e. Peter Huebner—Mazomanie
 - f. Gary Harrop—Mazomanie
 - g. Mike Krawczyk—Citizen at Large
- 3) Proof of posting (Village of Black Earth, Village of Mazomanie, Star News)
- 4) Approval of minutes
- 5) Financial Report
 - a. Review of books for Q3/Q4 2019
- 6) Discussion/Action—Superintendent’s Report
- 7) Discussion/Action—Shawn’s review
- 8) Items for discussion at next meeting
- 9) Set date of next Vanguard Electric Commission Meeting
- 10) Adjourn

PLEASE NOTE: If you need assistance in order to attend this meeting, please call 608-795-2100 or 608-767-2563 Monday through Friday between 8:00 AM and 4:00 PM to allow accommodations to be made.

Vanguard Electric Commission
Peter Huebner, President

Dated: 7/17/20

MINUTES

July 21, 2020 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515



1. **Call to order:** Vanguard Electric Commission President Peter Huebner called the meeting to order at 6:30 p.m.
2. **Roll call:** Those in attendance upon roll call were Rod Howard, Mitch Hodson, Kyle Kepler, Peter Huebner, and Mike Krawczyk. There was a quorum.
3. **Proof of posting:** A copy of the notice was posted July 17, 2020 to the Village of Mazomanie and the Village of Black Earth. It was also transmitted to Star News.
4. **Approval of minutes dated May 19, 2020:** *Motion by Hodson/Kepler to approve May minutes. Motion passed.*
5. **Financial report:** Slowly applying Cardinal down payment as expenses accrue. YTD net income \$30K compared to \$27K at this time last year. \$800 of June net income was a League Insurance dividend. \$2000 chipper repair and minor repair in Truck 4 (pickup) last month.
 - a. **Review of books for Q3/Q4 2019:** Zak Bloom completed his review of the books. A few minor items for Lydia to fix, including adjusting numbering of A/P checks, closing work orders, zeroing out immaterial balances in payroll liability accounts, and updating Prepaid Health Insurance account balance. Lydia and Shawn have a Zoom meeting with Zak on Wednesday (7/22) for follow up.
6. **Discussion/Action—Superintendent's report:** Lots of work at Cardinal and PI lately. Vanguard did the relay wiring, which they had never done before. AC Engineering is here commissioning breakers this week. Blink in Mazo last Friday was due to an Alliant PT that went bad and blinked the ATC transmission line. Storm last week caused no outages in BE, but several calls in Mazo. Guys also went to Sauk that night for mutual aid help. In BE, overhead to underground conversion along Fesenfeld Rd is almost done. This line has historically caused many outages. Lots of temp services for new houses.
7. **Discussion/Action—Shawn's review:** In the past, the President and VP have conducted the review, and then discussed with the Commission at the next meeting.

Motion by Hodson/Krawczyk to let the President and VP of the Commission do the review, and to have the other Commission members voice any concerns or praises to their respective member. Motion passed.
8. **Items for discussion at the next meeting:** Comment by Huebner that Mazo is restructuring their utility commission as discussed at the last meeting.
9. **Set date of next Vanguard Electric Commission meeting:** September 15 at 6:30 p.m. Location TBD, but likely at the Vanguard shop again.
10. **Adjourn:** *Motion by Krawczyk/Hodson to adjourn. Motion passed.*